

Film Industry Financial Incentive (FIFI) Process (est. 2007)

Application Process

Wyoming Film Office and Production Company

- Production Company completes the Film Industry Financial Incentive (FIFI) program application and submits a copy of the script or synopsis along with the distribution plan to the Wyoming Film Office.
- Production Company completes the Production Rebate Agreement and distributes the rebate guidelines to Production Company department heads for tracking of qualified expenditures, payroll records and resident crew hires.

Rules

Wyoming Tourism Board Film Sub-Committee and Wyoming Film Office

- Reviews application for completeness and evaluates application based on criteria and measures found in FIFI rules.
- Forwards recommendation to Wyoming Tourism Board for consideration/approval.

Production Company

- Keeps accurate records and receipts of "qualified expenditures" and payroll records for Wyoming "resident" hires.
- "Qualified expenditures" means expenditures in Wyoming made by a production company including lodging expenses, restaurant and food expenses, location fees, lumber and construction materials, rental of production equipment and vehicles, and supplies and materials that will be used in the production.
- "Resident" applies only to natural persons and includes, any person domiciled in the state of Wyoming and any other person who maintains a permanent place of abode within the state even though temporarily absent from the state and who has not established a residence elsewhere.

Determination

Wyoming Tourism Board of Directors

- Considers Sub-Committee recommendation and determines project is consistent with the Statute and Rules.
- Determines rebate percentage (between 12%-15%) based on the following criteria:
 - Storyline set in Wyoming;
 - Additional Wyoming behind the scenes DVD footage;
 - Wyoming props and/or product placement;
 - Filmed in Wyoming credit.

Wyoming Attorney General and Wyoming Film Office

- Wyoming Film Office forwards production contract to AG for approval as to form and FIFI statutory authority.
- Wyoming Film Office signs production contract after approval given by AG.

Rebate Requirements

Production Company

- Compiles a comprehensive list of Wyoming expenditures and calculates qualified percentage rebate within 60 days of completing principal photography.
- In compliance with the Production Rebate Agreement, provides proof of the following:
 - Total dollar amount spent in Wyoming (including labor);
 - Total Wyoming Below-the-line payroll figure;
 - Total number of Wyoming crew members hired;
 - Average crew size (per day) for prep and shoot;
 - Prep dates & Number of prep days;
 - Shoot dates & Number of shoot days;
 - List of all Wyoming cities/towns used for locations.

Wyoming Film Office

- Confirms compliance with the Production Rebate Agreement and verifies percentage rebate figures.

WOT Accounting Manager

- FIFI fund verification, voucher processing and reimbursement of rebate.